STATE OF TENNESSEE
SUMMONS

IN THE CIRCUIT COURT FOR WILLIAMSON COUNTY, TENNESSEE

_____
Plaintiff

_____
Plaintiff

vs.

_____
Defendant

_____
Defendant

_____
Defendant

CIVIL ACTION NO. _____

Service By:
- ▫ Sheriff
- ▫ Attorney
- ▫ Sec. Of State
- ▫ Comm. Of Insurance

To the above named Defendant:

You are hereby summoned and required to serve upon _____ plaintiff's attorney, whose address is _____ _____, an answer to the complaint which is herewith served upon you within thirty (30) days after service of this summons upon you, exclusive of the day of service. If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint.

Witnessed and issued, Debbie McMillan Barrett, Circuit Clerk for said Court at office this ___ day of _____, 20___.

_____
Circuit Court Clerk

NOTICE:

To the defendant(s): Tennessee law provides a ten thousand dollar ($10,000.00) personal property exemption from execution or seizure to satisfy a judgment. If a judgment should be entered against you in this action and you wish to claim property as exempt, you must file a written list, under oath, of the terms you wish to claim as exempt with the clerk of the court. The list may be filed at any time and may be changed by you thereafter as necessary; however, unless it is filed before the judgment becomes final, it will not be effective as to any execution or garnishment issued prior to the filing of the list. Certain items are automatically exempt by law and do not need to be listed; these include items of necessary wearing apparel (clothing) for yourself and your family and trunks or other receptacles necessary to contain such apparel, family portraits, the family Bible, and school books. Should any of these items be seized, you would have the right to recover them. If you do not understand your exemption right or how to exercise it, you may wish to seek the counsel of a lawyer. Mail list, including docket number, to: Circuit Court Clerk,135 4th Ave South, Franklin, TN 37064.

RETURN ON PERSONAL SERVICE OF SUMMONS

I hereby certify and return that I served this summons together with the complaint as follows:

Check *one*: (1) or (2) are for the return of an authorized officer or attorney; an attorney's return must be sworn to; (3) is for the witness who will acknowledge service and requires the witness's signature.

- ❑ 1. I certify that on the date indicated below I served a copy of this summons on the witness stated above by _____
- ❑ 2. I failed to serve a copy of this summons on the witness because _____
- ❑ 3. I acknowledge being served with this summons on the date indicated below:

DATE OF SERVICE: _____

SIGNATURE OF WITNESS, OFFICER OR ATTORNEY: _____

Signature of Notary Public or Deputy Clerk: _____

Commission Expires: _____

RETURN ON SERVICE OF SUMMONS BY MAIL

I hereby certify and return that on the _____ day of _____, 20_____, I sent, postage prepaid, by registered return receipt mail or certified return receipt mail, a certified copy of the summons and a copy of the complaint in case no. _____ to the defendant _____, on the _____ day of _____, 20_____. I received the return receipt, which had been signed by _____ on the _____ day of _____, 20_____. The return receipt is attached to this original summons to be filed by the Circuit Court Clerk.

_____
Signature

Sworn to and subscribed before me on this __ day of _____ 20____.

_____ Commission Expires: _____
Signature of Notary Public or Deputy Clerk

CERTIFICATION (IF APPLICABLE)

I hereby certify this to be a true and correct copy of the original summons issued in this case.

_____
CIRCUIT COURT CLERK

For ADA assistance, please call ADA coordinator: 615-790-5428