

Minutes of the Williamson County Highway Commission Meeting

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The Williamson County Highway Commission met on Wednesday, March 7, 2012 at 8:30 a.m. at the Williamson County Highway Department facility at 302 Beasley Drive in Franklin, TN. Commission members present were: County Mayor and Highway Commission Chair Rogers Anderson; Commissioners Charlie Bennett, Stan Tyson, Wayne Davis and Dick Fowlkes.

Also present were: Eddie Hood, Highway Superintendent; Joe Horne, Community Development Office; William Andrews, Engineering; David Coleman, Budget Director; Nena Graham, Assistant Budget Director; Leslie Mitchell, Purchasing Agent; Elaine Vasquez, Greg Boll, Ray Campbell and Randy Hickman, Highway Department; Bobby Cook, County Attorney, Buerger, Moseley & Carson; Brian Hurst, Project Safety Office, TDOT; Carol Edwards, County Mayor's Office; and other interested individuals.

Chair Rogers Anderson called the meeting to order at approximately 8:30 a.m. and asked for approval of the minutes of the February 1, 2012 Highway Commission meeting. Commissioner Tyson moved to approve the minutes, seconded by Commissioner Bennett. The motion passed unanimously, 5-0.

Special Announcements: Supt. Hood announced that Ray Campbell will be retiring next week after 32 years of service to the County Highway Department.

Citizens Communication: There were none.

Elections and Appointments: There were none.

OLD BUSINESS: Results of Feasibility Study at Lewisburg Pike and Henpeck Lane. Mr. Horne gave an overview of the Feasibility Study at Lewisburg Pike and Henpeck Lane (Attachment A). He stated that the original issue was that the warrant study performed in May 2011, conducted by TDOT, suggested that Warrants 2 & 3B would allow for the installation of a signal at that location if the County would agree to design, construct and maintain the signal at the County's expense. A feasibility study was undertaken to confirm the findings of the warrants, review accident records, develop cost estimates, and evaluate the roles of the other stakeholders. As the intersection is at a state route and a county road, in the City of Franklin's Growth Boundary and the Berry Farm's development will be placing a signal 1200 feet away at Old Peytonsville Road (in the City of Franklin), some additional discussion and/or a policy may be needed, Mr. Horne suggested. He stated that a working group may need to be established, including Highway Department staff (including the superintendent), legal counsel, county engineer, himself and others, to establish a policy for when these types of requests are received. Additionally, Mr. Horne explained that he had received an additional request for the other end of Henpeck Road/Coleman Road at Hwy. 31/Columbia Pike, but no traffic shed funds are available to study this location.

Supt. Hood stated that he concurred with Mr. Horne's assessment and that a policy is needed. Chair Anderson stated that without objection, the proposed working group will put a policy together to come back to the Highway Commission for review. He stated that he expected to receive additional requests of this nature and that a policy would help to determine what should be done. Also, he suggested that Supt. Hood contact the State of Tennessee Department of Transportation to see about reducing the speed limit from 55 mph to 45 mph in the vicinity of Coleman Road/Henpeck Lane on Hwy. 31/Columbia Pike.

Mr. Horne indicated that the presentation from TDOT, later on the agenda, will show that currently the state is working with crash data from 2007-2009 as the more recent 2010-2011 data has not been analyzed. It's possible that when this is completed, assistance from the state might be available in the form of a safety grant.

NEW BUSINESS:

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Resolution 3-21-1. RESOLUTION FOR ACCEPTING ROADS IN SILVER STREAM FARM, SECTION 1B AS A PART OF THE COUNTY ROAD SYSTEM FOR MAINTENANCE BY THE COUNTY HIGHWAY DEPARTMENT LOCATED OFF ROCKY FORK ROAD. Commissioner Fowlkes moved to recommend approval, seconded by Commissioner Tyson.

Mr. Andrews stated that staff recommended approval. Supt. Hood stated that he recommended approval as well.

The motion passed unanimously, 5-0.

Resolution 3-12-7. RESOLUTION DECLARING CERTAIN PROPERTY AND EQUIPMENT OF THE WILLIAMSON COUNTY HIGHWAY DEPARTMENT AS SURPLUS PROPERTY AND AUTHORIZING THE SALE OF THE PROPERTY AND EQUIPMENT AT AUCTION. Commissioner Bennett moved to recommend approval, seconded by Commissioner Davis.

Supt. Hood stated that this was a routine resolution as surplus equipment was no longer needed and will be sold at auction.

Commissioner Tyson asked where the funds will go once the equipment is sold. Mr. Coleman stated that the funds go back into Highway fund balance. Chair Anderson asked that this information be included in future resolutions.

The motion passed unanimously, 5-0.

Resolution 3-12-13. RESOLUTION AMENDING THE 2011-2012 HIGHWAY DEPARTMENT BUDGET AND APPROPRIATE UP TO \$143,963.52 FOR PAVING EXPENSES OF STATE AID ROADS. Commissioner Bennett moved to recommend approval, seconded by Commissioner Tyson.

Supt. Hood stated that this was money received from the State of Tennessee for paving Holly Tree Gap, a state-aid road.

The motion passed unanimously, 5-0.

Resolution 3-12-14. RESOLUTION AMENDING THE 2011-2012 HIGHWAY DEPARTMENT BUDGET AND APPROPRIATING UP TO THE \$883,672.86 FOR REIMBURSEMENT OF FLOOD DAMAGE IN 2010. Commissioner Bennett moved to recommend approval, seconded by Commissioner Tyson.

Supt. Hood stated this was part of the reimbursement money from the floods in May of 2010 and will be put into the hot mix/diesel fuel line items. Chair Anderson stated that this is why it is necessary to carry a strong fund balance as reimbursements are not always timely.

The motion passed unanimously, 5-0.

Resolution 3-12-15. RESOLUTION AMENDING THE 2011-2012 HIGHWAY DEPARTMENT BUDGET AND APPROPRIATING UP TO \$138,751.97 FOR CONSTRUCTION OF A STATE AID BRIDGE. Commissioner Fowlkes moved for approval, seconded by Commissioner Bennett.

Supt. Hood stated that this was reimbursement from the state for the bridge on Caney Fork Road.

The motion passed unanimously, 5-0.

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Review of Proposed 2012-13 Highway Department Budget. Mr. Coleman stated that the budget was in compliance with the Budget Committee guidelines. Supt. Hood stated that it was the same as last year except for the 2.5% pay increase. Further he stated that the capital funding requests for equipment would come out of the fund balance.

Commissioner Bennett moved to recommend approval of the Highway Department Budget of \$10,996,340 for FY 2012-13, seconded by Commissioner Tyson. The motion passed unanimously, 5-0.

Commissioner Tyson moved to recommend approval of the Capital Funding Request of \$480,000.00 for FY 2012-13, seconded by Commissioner Bennett. The motion passed unanimously, 5-0.

Required Construction Engineering and Inspection (CEI) Training by TDOT. Supt. Hood stated that TDOT is requiring 8-hour training for designated Highway and Community Development department's staff to attend. In addition, representatives from Collier Engineering will be attending a 2-day training session.

At this time, Chair Anderson stated that the reports will be given now and the TDOT presentation will be at the end of the meeting.

Highway Commission District Reports: There were no reports.

Highway Superintendent Report: Superintendent Hood referenced the February 2012 Activity Report. Also, he stated that they were starting paving roads.

Highway Chairman Report: The chair had no report.

Legal Issues: There were none.

Presentation by Brian Hurst of TDOT's Project Safety Office on Hazard Elimination Safety (HESP) and High Risk Rural Roads Programs (HRRRP). Mr. Brian Hurst, Safety Manager at TDOT, gave a PowerPoint Presentation (Attachment B) on the programs administered by his office and the potential ways the County might utilize these programs.

The meeting adjourned at approximately 9:39 a.m.

/ce



Rogers C. Anderson
Chairman and County Mayor