

## MINUTES OF THE WILLIAMSON COUNTY HIGHWAY COMMISSION MEETING

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The Williamson County Highway Commission met on Wednesday, November 5, 2008 at 8:30 a.m. in the Auditorium of the Williamson County Administrative Complex. Commission members present were: County Mayor and Highway Commission Chair Rogers Anderson and Commissioners Charlie Bennett, Dick Fowlkes, Renis Baker and Stan Tyson.

Also, present were: Highway Superintendent Eddie Hood; County Commissioner Cheryl Wilson; Nena Graham, Accounting; Leslie Mitchell, Purchasing Agent; Joe Horne, Community Development Director; Mike Matteson, Planning Director; Floyd Heflin and William Andrews, Engineering; Greg Boll, Elaine Vasquez, Ray Campbell, and Randy Hickman, Highway Department; County Attorney Bobby Cook, Buerger, Moseley and Carson; Chad Collier, Collier Engineering; and other interested and concerned individuals.

Chair Anderson called the meeting to order at approximately 8:30 a.m. and asked for approval of the October 1, 2008 Highway Commission minutes. Commissioner Tyson moved to approve the minutes, seconded by Commissioner Fowlkes. The motion passed unanimously, 5-0.

**Special Announcements:** There were none.

**Citizens Communications:** There were none.

**Elections and Appointments:** Chair Anderson explained that he would be unable to attend the December 2008 meeting due to another commitment. Commissioner Baker moved to nominate Commissioner Tyson to chair the December meeting, seconded by Commissioner Fowlkes. There were no other nominations. The motion passed unanimously, 5-0.

### **OLD BUSINESS:**

**Highway Department Update.** Mr. Boll stated that the footings would be poured this week on the building pad for the administrative building. He reminded the Commission that a field trip of the new facility location would take place immediately after the meeting.

**Follow-up on Clovercroft/Oxford Glen sight distance issues.** Mr. Cook stated that he and Mr. Collier had discussed the situation and they would need to sit down with the City of Franklin to determine if the construction plans were followed. In addition, a request to the City of Franklin was made for copies of the plans. Further, Mr. Cook stated that the Highway Commission never approved any of the previous construction.

**Load Limits on County Roads in 1<sup>st</sup> District.** Chair Anderson stated that due to the current economic climate, the County had implemented an austerity program where each department had been asked to reduce their budget by 10%. In addition, he stated, a hiring freeze had also been implemented with the exception of critical emergency positions. All departments, with a limited buy-in from the School System, are participating, he stated. Therefore, knowing that a new program to enforce weight limits on all county roads would require new personnel and additional expenses, this was not an appropriate time to enter into such a program. Supt. Hood concurred with Chair Anderson that it was not the appropriate time for a new program to be implemented.

### **NEW BUSINESS:**

**Resolution 11-08-1. RESOLUTION ACCEPTING ROAD IN RIVER LANDING, SECTION 11 AS A PART OF THE COUNTY ROAD SYSTEM FOR MAINTENANCE BY THE COUNTY HIGHWAY DEPARTMENT LOCATED OFF COTTON LANE.** Commissioner Tyson moved for approval, seconded by Commissioner Baker.

Mr. Andrews stated that the staff recommended approval.

The motion passed unanimously, 5-0.

**Review of Construction Permit Process.** Mr. Cook stated that the construction permit process needed to be reviewed every three or four years. In addition to what was mailed out in the packet (Attachment A), there were a few additional changes (Attachment B). Lastly, Commissioner

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Tyson asked that a few additional changes be implemented, so he will bring the document back in December for a vote.

On another matter, Chair Anderson asked if the Annual Road List would be coming to the Highway Commission in December. Mr. Boll stated that it would come to the Highway Commission and then to the County Commission in January for acceptance.

**Review of Ethics Policy.** Mr. Cook explained that on October 13, 2008, the County Commission approved amendments to the Ethics Policy (Attachment C). Mr. Cook explained that elected/appointed officials and employees are now excluded from having a conflict of interest with a bank that does business with the County if they have their mortgage with that firm under the amended policy. Mr. Cook explained that elected officials can now receive gifts for up to \$100 per year from prohibited sources and that a disclosure form will have to be filled out for each. These forms can be given to Mr. Cook or the County Clerk. Mr. Cook explained that there were some exceptions such as gifts given to the general public or to all employees. He explained the complaint process and fines if complaints are frivolously filed. A general discussion of the Ethics Policy followed with Mr. Cook stating that the Ethics Officer can provide written opinions when clarifications are needed.

**Highway Commission District Reports.** Commissioner Tyson stated that the Temple Hills Homeowners Association had requested that stop signs be placed on St. Andrews. Commissioner Tyson stated that he had no objection to the placement of these signs. Mr. Collier stated that he would do a traffic study similar to the one previously conducted on Solomon Drive in Walnut Winds Subdivision to determine whether the signs are warranted. There were no other reports.

**Highway Superintendent Report.** Supt. Hood referenced the October 2008 Activity Report and stated that rumble strips had been placed on Carter's Creek Pike/SR 246 due to a TDOT grant for safety improvements. He stated that the state was placing various safety devices on state roads throughout the state.

Supt. Hood stated that the bridge work is continuing on Southall Road.

Commissioner Tyson asked about the completion date for Temple Road. Supt. Hood stated November 2009 was the anticipated completion date for the road improvements. Further, he stated that letters had recently been sent regarding moving fences, erosion control, etc. Mr. Collier stated that the plans had been sent to the various utility companies and it would probably be early next year until they respond.

Commissioner Tyson stated that he had been involved in an email exchange with Ms. Pam Rose and that he had forwarded them on to legal counsel for response.

**Highway Chairman Report.** Chair Anderson stated that Lt. Dunning had responded to his request for additional traffic control in the Berry's Chapel/Farmington area who stated that they would be running radar.

Commissioner Tyson stated that a lady in the Meadowgreen area asked about speed bump placement in their subdivision as Rebel Meadows has them within the Franklin City limits.

**Legal Issues.** There were no legal issues.

The meeting adjourned at approximately 9:15 a.m., upon duly made motion and second, as there was no further business.

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Rogers C. Anderson  
Chairman and County Mayor