

MINUTES OF THE WILLIAMSON COUNTY HIGHWAY COMMISSION MEETING

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The Williamson County Highway Commission met on Wednesday, March 5, 2008 at 8:30 a.m. in the Auditorium of the Williamson County Administrative Complex. Commission members present were: County Mayor and Highway Commission Chair Rogers Anderson and Commissioners Charlie Bennett, Dick Fowlkes, and Stan Tyson. Highway Commissioner Renis Baker was unable to attend.

Also, present were: Highway Superintendent Eddie Hood; David Coleman, Budget Director; Leslie Mitchell, Purchasing Agent; Mike Matteson, Planning Department; Floyd Heflin, County Engineer; William Andrews, Engineering Department; Elaine Vasquez, Greg Boll, Ray Campbell, and Randy Hickman, Highway Department; County Attorneys Jeff Moseley and Bobby Cook, Buerger, Moseley and Carson; Chad Collier, Collier Engineering; Mitch Kline, *The Tennessean*, and other interested and concerned individuals.

Chair Anderson called the meeting to order at approximately 8:30 a.m. and asked for approval of the February 6, 2008 Highway Commission minutes. Commissioner Bennett moved to approve the minutes, seconded by Commissioner Tyson. The motion passed unanimously, 4-0.

Special Announcements: There were none.

Citizens Communications: County Commissioner Cheryl Wilson, 4th District, thanked the Highway Commission for the installation of a flashing light at Clovercroft and Oxford Glen Drive. Even though there is a stop sign, people have failed to stop, Commissioner Wilson stated. She stated she spoke with Supt. Hood about this situation who discussed the issue with the City of Franklin which resulted in the installation of a flashing light to the stop signs at either end of Oxford Glen Drive. Commissioner Wilson thanked the Highway Commission for their assistance in this matter.

Elections and Appointments: There were none.

OLD BUSINESS:

Highway Department Update. Mr. Boll stated that TDEC permit was expected back this month and then the grading can begin on the new facility.

Mr. Boll gave a PowerPoint presentation showing the damage after the recent tornados in the Fairview area. The Highway Department provided many work crews in the days after the storm clearing debris which the residents piled in the County right-of-way. The Highway Department also and repaired some damaged guardrail in storm damaged areas. Chair Anderson thanked the Highway Department for their hard work. He stated that there are some problem areas with debris in rivers and streams which present challenges because Tennessee law generally does not permit the use of government owned highway equipment on private property.

Mr. Heflin stated that working through the local EMA Director, Mike Thompson, he contacted FEMA which led him to the Natural Resource Conservation Service which has matching grants available for this type of work. Once the problem streams are identified, then a formal letter can be sent requesting participation in this program. The request has to be made within 60 days from the date of disaster, he continued, and asked if anyone knew of specific locations that needed attention to please let it be known.

NEW BUSINESS:

Resolution 3-08-5. **RESOLUTION AMENDING THE 2007-2008 HIGHWAY DEPARTMENT BUDGET AND APPROPRIATE UP TO \$500,000 FOR REPLACEMENT OF BRIDGE ON SOUTHALL ROAD.** Commissioner Tyson moved to recommend the resolution, seconded by Commissioner Bennett.

Supt. Hood stated that this bridge was built in 1940 and TDOT recommends its replacement. The necessary right-of-ways have been obtained for the new bridge and the old bridge will be left in place until the new bridge can be built, he stated.

The motion passed unanimously, 4-0.

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Resolution 3-08-8. **RESOLUTION TRANSFERRING FUNDS IN THE AMOUNT OF \$60,000 BETWEEN MAJOR CATEGORIES WITHIN THE 2007-08 HIGHWAY DEPARTMENT BUDGET.** Commissioner Fowlkes recommend approval of the resolution, seconded by Commissioner Bennett.

Supt. Hood explained that various line items had been exhausted and they needed to transfer funds within their budget to take care of these items.

There was discussion about budget adjustments. Mr. Coleman explained that if they are moving money within a major category, no resolution would be needed.

The motion passed unanimously, 4-0.

Update on 4th Signal Head at Hillsboro Road and Sneed Road by RPM Mgt. Mr. Heflin explained that this came before the Highway Commission last April and before the County Commission last May (Resolution 5-07-10) for conceptual approval and that no action was needed today. The traffic study has been reviewed by staff and shows that the new signal head would make the traffic situation better, or at least maintain the status quo, due to the timing of the light.

Mr. Daniel Spann, RPM, explained that the light will change from the new direction only when a vehicle pulls up and won't turn immediately so a car can turn right on red.

Mr. Heflin stated that this will make the intersection more efficient so time won't be wasted if there are no cars there.

Commissioner Tyson expressed his concerns regarding giving preferential treatment to one property owner.

Request by Mallory Valley Utility District for water line installation. Mr. Tim Ham, Field Manager, Mallory Valley Utility District, introduced himself and stated that Ansley Coode and Ron Coker from Mallory Valley along with Alton Heithcock and Keith Davis from Heithcock and Davis, were all at the meeting to answer questions. The primary reason for their attendance was to give an update on Beech Creek Road and for a formal request regarding additional water line installation and amendment to the right of way agreement. Due to drought concerns, the proposed width of the main transmission line went from 16" to 24" to 30" as the potential need increased, he continued, and they wanted to be community oriented and help their sister utilities. The utilities, besides Mallory Valley, that would be served by this water line include: Nolensville – College Grove Utility District, Milcrofton and the City of Brentwood. Mr. Ham stated that the design work had been completed and approved by TDEC. The request today is to amend the right of way agreement to provide Mallory Valley Utility District the use of more of the County's right of way on Hidden Valley, North Berry's Chapel and Lynnwood Way to the storage tank. This plan will benefit the County in many ways and a full traffic control plan has been sent to Supt. Hood and to the County Engineer, Mr. Heflin. The road will be completely replaced and the bond amount will be increased to whatever amount determined, Mr. Ham continued.

Mr. Heithcock stated that Beech Creek will be returned to reasonably the same condition including the same road material and width of the roadbed that is currently in place. There was additional discussion about the process and methods of installing the waterline and replacing the road. Commissioner Tyson asked about replacing Beech Creek in kind with oil and chip and the same width as currently being within the law. County Attorney Bobby Cook stated that it was within the law because the Highway Department will not be conducting the paving.

The time frame for the project was discussed with Mr. Ham stating that a total of 450 calendar days start to finish will be required for the waterline completion and that they hoped to have the line in service by December, 2009. The bid process and a public meeting will take place once there is an approval of the waterline by the Highway Commission.

Supt. Hood asked about an erosion control plan. Mr. Heithcock stated that a plan was in place and a half page ad will be run for public comment.

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Mr. Collier stated he hasn't seen the plan and that Randy Carroll has been out with the flu, but they would be happy to work with Mallory Valley reviewing the project.

Mr. Heflin stated that a Land Disturbance Permit would need to be issued by the Engineering Department with the proper paperwork submitted.

Supt. Hood asked what the total price for the project would be and Mr. Heithcock stated that it was a \$13,000,000 project. Supt. Hood stated that the edge of the road would need to be milled on Hidden Valley and North Berry's Chapel Road. Mr. Ham stated that they will do whatever is requested on this project by the Highway Department and/or the Highway Commission.

Chair Anderson stated that the County Mayor's Office conducted a Water Summit in December 2007 where discussion was held regarding the drought. He stated that he requested those in attendance to work together to find solutions to help address water supply issues in Williamson County. He continued that he feels this proposal is an example of the type of cooperation needed between representatives from the various local municipalities and water utilities.

Mr. Cook stated that this request would be an amendment to the current agreement with Mallory Valley. Supt. Hood stated that he was comfortable with this request based on the water issues of last summer and the good relationship with Mallory Valley.

Commissioner Fowlkes moved to approve the request based on meeting the engineering criteria and the conditions of the agreement, seconded by Commissioner Tyson. The motion passed unanimously, 4-0.

At this time a brief recess was held.

The meeting reconvened with the **Review of Proposed 2008-2009 Highway Department Budget** (Attachment A). Mr. Coleman explained the guidelines for this upcoming fiscal year which include a 3% increase for all County employees, a limit of 8 new personnel County-wide, and no changes in operating expenses. Capital requests are reviewed by the Budget Committee as well; however, the Highway Department receives Privilege Tax revenue to offset their capital expenses.

Commissioner Bennett moved to accept the proposed 2008-2009 Highway Department Budget totaling \$11,223,773 and requiring a 5 cent property tax rate, seconded by Commissioner Tyson.

Supt. Hood stated that the proposed budget was within the guidelines set forth by the Budget Committee.

The motion passed unanimously, 4-0.

Bid Results. Mrs. Mitchell stated that bids had been received for Four (4) Truck Service Bodies (Attachment B) with the low bid of \$15,724.00 from Stringfellow being the staff recommendation. Commissioner Tyson moved to recommend the low bid from Stringfellow, seconded by Commissioner Bennett. The motion passed unanimously, 4-0.

Mrs. Mitchell stated that bids had been received for two (2) Single Axle Dump Trucks (Attachment C) with the low bid from Neely Coble of \$120,868.00 being the staff recommendation. Commissioner Bennett moved to recommend the low bid from Neely Coble, seconded by Commissioner Tyson. The motion passed unanimously, 4-0.

Highway Commission District Reports. There were no district reports.

Highway Superintendent Report. Supt. Hood referenced the 2008-09 Construction Projects (Attachment D) and the February 2008 Activity Report.

Highway Chairman Report. Chair Anderson gave an update on the signal at Hillsboro and Battlewood stating that the signal head was hanging and hooded and the electrical should be in place soon so that the signal can become operational.

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Supt. Hood stated that the rock stored from the wall previously located at Legends Ridge should begin moving to the job site today.

Legal Issues. At this time, the Highway Commission recessed to go into closed session to discuss pending litigation.

The meeting reconvened with Commissioner Tyson making the following motion, “Due to certain respondents questioning the exact location of the existing Temple Road right of way boundary, the Highway Commission finds that the property necessary and proper for the completion of the Temple Road Improvement project is that area of land from the center line of Temple Road extending to the property description previously reviewed and approved by this body on November 7, 2007 and February 6, 2008, as necessary to the project, excluding the area from the center line to the boundary of the existing right of way of Temple Road, as determined by a court of competent jurisdiction.” Commissioner Fowlkes seconded the motion. The motion passed unanimously, 4-0.

The meeting adjourned at approximately 10:24 a.m., upon duly made motion and second, as there was no further business.

/cb

Rogers C. Anderson
Chairman and County Mayor