

MINUTES OF THE HIGHWAY COMMISSION MEETING
March 3, 2021

Chairman Anderson called the meeting to order at approximately 8:30 a.m.

County Attorney Cook provided the following statement: With the meeting being called to order, and if there are no objections from the members, and subject to Executive Order No. 78, the Highway Commission members have determined that it is necessary for the Highway Commission meeting to be held electronically to protect the health, safety, and welfare of the public due to the COVID 19 Pandemic. The Commissioners were asked if there were any objections. With no objections noted, the meeting proceeded. Mr. Cook added that the meeting is being broadcast on the Williamson County Television Network, and on You Tube at www.youtube.com/user/wctvnet/live.

Chairman Anderson conducted roll call: Davis, present; Coleman, present; Wilson, present; Tyson, present; Anderson, present.

Also on the teleconference were: Eddie Hood, Highway Superintendent; Greg Boll, Elaine Vasquez, Highway Department; Nena Graham, Budget Director; Joe Horne, Community Development Director; Floyd Heflin and William Andrews, Engineering; Robert Cook, Buerger, Moseley, & Carson; Chad Collier, Collier Engineering, and Diane Giddens, Williamson County Chief of Staff.

Chairman Anderson asked for the approval of the minutes of the February 3, 2021 Highway Commission meeting. Commissioner Wilson moved for approval of the minutes, seconded by Commissioner Tyson. By roll call vote the February 3, 2021 Highway Commission minutes were approved unanimously, 5-0. Coleman, aye; Wilson, aye; Tyson, aye; Davis, aye; Anderson, aye.

Special Announcements:

Citizen Communications:

Elections and Appointments:

OLD BUSINESS:

NEW BUSINESS:

1. Resolution 3-21-10 RESOLUTION AMENDING THE 2020-21 HIGHWAY DEPARTMENT BUDGET AND APPROPRIATING UP TO \$200,000 FOR ROAD SALT – REVENUES TO COME FROM UNAPPROPRIATED HIGHWAY FUND BALANCE.

Superintendent Hood stated that this resolution will allow for the replenishment of road salt that was used in the recent ice and snow event. He added that 4800 tons of salt were used which is the most ever used in a single season and recommended approval.

Commissioner Coleman moved for approval of Resolution 3-21-10, seconded by Commissioner Tyson. By roll call vote Resolution 3-21-10 passed unanimously, 5-0. Coleman, aye; Wilson, aye; Tyson, aye; Davis, aye; and Anderson, aye.

2. Resolution 3-21-11 RESOLUTION APPROPRIATING AND AMENDING VARIOUS SALARY LINE ITEMS WITHIN THE 2020-21 COUNTY GENERAL, SOLID WASTE, AND HIGHWAY FUNDS – REVENUES TO COME FROM RESPECTIVE UNAPPROPRIATED FUND BALANCES.

Superintendent Hood recommended approval stating that no raises were given in July 2020 due to the pandemic. He added that this resolution will provide for a 2% raise for County employees retroactive to Jan 1, 2021.

Ms. Graham stated that when the State Legislature was in session earlier this year a 2% raise was approved for teachers. Subsequently the decision was made to send a Resolution for approval of a 2% raise for County employees retroactive to January 1, 2021.

Commissioner Tyson moved for approval of Resolution 3-21-11, seconded by Commissioner Coleman. By roll call vote Resolution 3-21-11 passed unanimously, 5-0. Coleman, aye; Wilson, aye; Tyson, aye; Davis, aye; Anderson, aye.

MINUTES OF THE HIGHWAY COMMISSION MEETING

March 3, 2021

Page 2

3. **Annual Budget Review – Fiscal Year 2021-22.**

Superintendent Hood recommended approval. He reported on a few minor increases this year to the longevity pay line item, the Trustee line item, traffic signalization due to acquiring 4 new traffic lights, and a 10% increase to the insurance line item. The rest of the budget falls within the budgetary guidelines.

Ms. Graham stated that the budget as presented today does not reflect a salary increase for employees at this time. She added that the Budget Committee will be voting on this as well as the County Commission. After it has been approved the salary line items will be adjusted as well as the retirement rate.

Commissioner Coleman moved for approval of the Highway Department Budget for Fiscal Year 2021/2022. It was seconded by Commissioner Tyson. By roll call vote the Highway Department budget for Fiscal Year 2021/2022 passed unanimously, 5-0. Coleman, aye; Wilson, aye; Tyson, aye; Davis, aye, and Anderson, aye.

4. **Approval of the Fiscal Year 2021/22 Capital Budget.**

Superintendent recommended approval and stated that the Highway Department is requesting three new dump trucks, a wheel excavator, and a small excavator.

Commissioner Tyson moved for approval of the Fiscal Year 2021-22 Capital Budget, seconded by Commissioner Coleman. By roll call vote the 2021-22 Capital Budget was approved unanimously, 5-0. Coleman, aye; Wilson, aye; Tyson, aye; Davis, aye, and Anderson, aye.

Highway Commission District Reports:

Commissioner Davis: Commissioner Davis reported on the excellent job the Highway Department did clearing the roads during the recent winter storm.

Commissioner Tyson: Commissioner Tyson had no road issues to report.

Commissioner Coleman: Commissioner Coleman had no new road issues to present. He reported on many comments from constituents on the excellent job the Highway Department did on getting the roads cleared. Many in fact stated that the County roads were in better shape than State roads. Commissioner Coleman stated that the 2% raise is well deserved and he is happy to approve it.

Commissioner Wilson: Commissioner Wilson reported on the excellent job the Highway Department did clearing the roads during the recent winter storm.

Highway Superintendent Report: Superintendent Hood reported on a very productive meeting with Ms. Callaway from Hidden Valley Subdivision. Commissioner Wilson and Mr. Collier were also in attendance. Ms. Callaway is taking the plans before the Hidden Valley HOA and will be getting back with him. Superintendent Hood went on to report on the stop sign issue on Cool Springs Road and Harpeth Peytonsville Road. He stated that on March 8th the electronic sign boards will be put in place to notify the public of the changes to come. He also stated that he and Mr. Collier decided a better option would be to paint 'Stop Ahead' on the roadway instead of using rumble strips. Superintendent Hood also addressed Commissioner Tyson's request for an update on the Major Corridor Study. He stated that due to the pandemic he decided to focus on the Arno Road project and held back on everything else. He added that there are some minor touch ups that need to be done and two poles that will be moved in the near future, however; the paving is complete. Superintendent Hood then asked Mr. Collier for an overview of some ongoing projects.

Mr. Collier: Mr. Collier touched on several ongoing projects.

1. **Hidden Valley Subdivision traffic calming plan.** Mr. Collier stated that he and Ms. Callaway have remained in contact after the meeting and feels positive about the plans going forward.
2. **Arno Road Project at Page High School.** Mr. Collier stated that the Arno Road at Page High School project is very near completion adding that there are a few minor issues to be resolved before it is 100% complete.
3. **Arno Road at 840 project.** Mr. Collier reported that he's waiting on the Design Consultants for some information, also there's a permit issue with TDOT that Mr. Cook is helping to resolve and as soon as these issues are resolved, the project can move forward.

MINUTES OF THE HIGHWAY COMMISSION MEETING

March 3, 2021

Page 3

He added that the concrete work will be contracted out but the Highway Department will be doing the rest of the work. Mr. Collier stated that he estimates the work can begin within 2 months.

4. **Arno Road at Highway 96 and Carothers Road.** Mr. Collier reported that he is still working on acquiring rights-of-way for both the Highway 96 project and the Carothers Road project. He stated he'd like to work on acquiring the rights-of-way concurrently. He also reported that the Highway Department will be working on these two sections of Arno Road.
5. **Farmington and Lynnwood Way.** Mr. Collier reported that he has to get together with the residents in the area and also has to collect some rights-of-way.
6. **Coleman Road and Henpeck Lane Project.** Mr. Collier reported that he's working with TDOT under their safety program for funding and also through the MPO.

Commissioner Coleman asked about the status of the traffic light at Henpeck Lane and Lewisburg Pike. Superintendent Hood stated that the School System is paying for the traffic light and added that it's still being worked out through TDOT. He added that the light was originally scheduled to be installed and functional by September of 2020. Now TDOT is reporting that it should be installed and functional by November of 2021. The light will be maintained by the Highway Department. Kevin Fortney with the School System will be speaking on the issue at the April meeting.

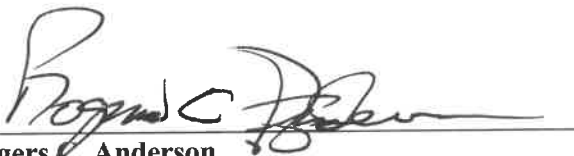
Ms. Giddens stated that she will be forwarding information to the Highway Commissioners about the status of the traffic light.

Highway Chairman Report: Chairman Anderson reported that Governor Lee's current Executive Order No 78 will expire on April 28th and is not expecting it to extend beyond that date.

Legal Issues: County Attorney Cook had no legal issues to address.

With no further business to discuss, the meeting adjourned at approximately 9:01 a.m.

RA/ev



Rogers C. Anderson
Chairman and County Mayor