

**MINUTES OF THE HIGHWAY COMMISSION MEETING**  
**July 5, 2018**

The Williamson County Highway Commission met on Thursday, July 5, 2018 at 8:30 a.m. at the Williamson County Highway Department facility at 302 Beasley Drive in Franklin, TN. Commission members present: County Mayor and Highway Commission Chairman, Rogers Anderson; Commissioners Stan Tyson, David Coleman, and Charles Wilson. Commissioner Wayne Davis was unable to attend.

Also present were: Eddie Hood, Highway Superintendent; Greg Boll, Elaine Vasquez, Randy Hickman, Brandon Wright, Highway Department; Joe Horne, Community Development Director; William Andrews, Floyd Heflin, Engineering; Mike Matteson, Planning Director; Nena Graham, Budget Director; Leslie Mitchell, Purchasing Agent; Robert Cook, County Attorney, Buerger, Moseley, & Carson, and other interested individuals.

Chairman Anderson called the meeting to order at approximately 8:30 a.m. and asked for the approval of the minutes of the June 6, 2018 Highway Commission meeting. Commissioner Tyson moved for approval of the minutes, seconded by Commissioner Wilson. The motion passed, 4-0.

**Special Announcements:** There were no Special Announcements.

**Citizen Communications:** There were no Citizen Communications.

**Elections and Appointments:** There were no Elections and Appointments.

**OLD BUSINESS:**

**NEW BUSINESS:**

- 1. Request from Stephanie Spann, on behalf of Foundations Recovery Network, for approval to utilize public roads within the jurisdiction of Williamson County, which are specified in the attached map, to conduct the Heroes in Recovery fundraising 6k run, to be held on September 8, 2018 at 8:00 a.m. (HC Wilson; CC District 5, Lother/Little).**

Superintendent Hood recommended approval.

County Attorney Cook stated the paperwork is in order.

Commissioner Wilson moved for approval of the Heroes in Recovery 6k run to be held on County Roads on September 8, 2018. It was seconded by Commissioner Tyson and passed, 4-0.

- 2. Resolution 7-18-7 RESOLUTION APPROPRIATING AND AMENDING THE 2018-19 HIGHWAY DEPARTMENT BUDGET BY \$85,000 AND RELATED OPERATING TRANSFERS FOR PAVING EXPENSES - REVENUES TO COME FROM HIGHWAY PRIVILEGE TAX FUNDS.**

Superintendent Hood and the Budget Director recommend approval of this annual transfer.

Commissioner Tyson moved for approval of Resolution 7-18-7. It was seconded by Commissioner Coleman and passed, 4-0.

- 3. Resolution 7-18-11 RESOLUTION AMENDING THE 2018-19 HIGHWAY DEPARTMENT BUDGET AND APPROPRIATING UP TO \$850,000 FOR HIGHWAY EQUIPMENT PURCHASES-REVENUES TO COME FROM UNAPPROPRIATED HIGHWAY FUND BALANCE.**

Superintendent Hood and the Budget Director recommend approval of this annual transfer.

Commissioner Coleman: Will the equipment purchased with these funds be new equipment or will it be replacing older equipment?

Superintendent Hood: The equipment will replace older equipment. The older equipment will be taken out of service and sold at auction.

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Commissioner Tyson moved for approval of Resolution 7-18-11. It was seconded by Commissioner Coleman and passed, 4-0.

**4. Resolution 7-18-31 A RESOLUTION GRANTING A FRANCHISE TO ATMOS ENERGY CORPORATION A LICENSE TO PROVIDE THE COUNTY OF WILLIAMSON, TENNESSEE, WITH NATURAL GAS SERVICE.**

Superintendent Hood recommended approval stating that this resolution allows Atmos Energy Corporation to work within the County rights-of-way to provide natural gas service to the residents of Williamson County.

County Attorney Cook stated that this license was approved in March; however, Atmos didn't send it to their attorneys until after the County Commission approved it. No material amendments were made to the agreement. There is a definition amendment for the definition of an agency and a clarification of operational procedures. Other than those changes the agreement is the same, Mr. Cook stated.

Commissioner Wilson moved for approval of Resolution 7-18-31. It was seconded by Commissioner Coleman and passed, 4-0.

**5. Resolution 7-18-32 RESOLUTION AUTHORIZING THE WILLIAMSON COUNTY MAYOR TO INITIATE A REQUEST FOR PROPOSALS FROM QUALIFIED ORGANIZATIONS AND TO CONTRACT FOR THE PROVISION OF AN IMPACT STUDY TO DETERMINE THE NEED FOR FUTURE CAPITAL FUNDING AND PUBLIC ROADWAY INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING AND AMENDING THE 2018-19 COUNTY COMMISSION BUDGET BY UP TO \$100,000 FOR SAID STUDY – REVENUES TO COME FROM UNAPPROPRIATED COUNTY GENERAL FUND BALANCE.**

This Resolution was brought to the floor for discussion by motion of Commissioner Wilson, and was seconded by Commissioner Coleman.

Chairman Anderson stated that this Resolution came before the Budget Committee where it was brought to the floor with a motion and a second to the motion. After some discussion it was withdrawn. He stated that the funds provided in this Resolution will be needed at some point in time but at this time, he feels it's premature.

Mr. Matteson stated that the Comprehensive Traffic Strategy Study report was approved by the Highway Commission and County Commission last fall. There were a number of recommendations in the report. The consultants recommended a systematic approach with the first step being to update the Comprehensive Land Use Plan which will help prioritize projects. The update to the Land Use Plan will begin in the summer and will also help identify traffic issues. This Resolution will be helpful for future projects; however, right now it is too soon to know how to best utilize the funds.

Chairman Anderson stated that after talking with legal counsel, he is concerned about bringing forth another impact fee study before the prior one has been fully settled.

Commissioner Tyson asked what information will be gained that wasn't addressed in the Comprehensive Traffic Strategy Study and the Comprehensive Land Use Study if this Resolution goes forward.

Mr. Matteson stated that he is not certain of the intended purpose of the Resolution. He added that perhaps it might be to get further information on the financial impact of development on the road systems. He stated that the first step in the process is to fulfill the Comprehensive Land Use Plan in order to prioritize projects. He added that he doesn't think any new information can be gained until the Comprehensive Land Use Plan is finished.

Commissioner Wilson withdrew his motion regarding Resolution 7-18-32. Commissioner Coleman withdrew his second to the motion. No action was taken.

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- 6. Late Filed Resolution A RESOLUTION APPROPRIATING AND AMENDING THE 2018-19 CAPITAL PROJECTS BUDGET BY \$91,549 CONCERNING THE REALIGNMENT OF HILLSBORO ROAD (STATE ROUTE 106) AND OLD HILLSBORO ROAD (STATE ROUTE 46) – REVENUES TO COME FROM TRAFFIC SHED FUNDS WITH REIMBURSEMENT OF THESE FUNDS TO BE DERIVED FROM FEDERAL THROUGH STATE GRANT FUNDS.**

Mr. Horne stated that after the Resolution filing deadline passed, he found out that approximately \$91,000.00 in additional funds are needed for this project for traffic engineering services, acquisition of rights-of-way, and the services of an appraiser. He added that getting it on the Highway Commission agenda today will allow time for the County Commission to take action at the July meeting. Otherwise it will be September before the County Commission can take action because there is no County Commission meeting in August. Mr. Horne went on to say that this project is being reimbursed by the Federal Government and that TDOT has agreed to pick up the County's local match.

Commissioner Tyson asked how far up Hillsboro Road the new intersection will be from the current intersection.

Mr. Horne answered 120 feet. He added that the plan includes a south bound right turn lane onto Old Hillsboro Road as well as a north bound left turn lane and a through lane.

Ms. Graham stated that this budget amendment is from another fund and asked if the Highway Commission has the authority to vote on this Resolution.

County Attorney Cook stated that the Highway Commission is making a recommendation to the County Commission and does have the authority to vote on the Resolution.

Commissioner Tyson moved to recommend approval of the Late Filed Resolution regarding amending the Capital Projects Budget for the realignment of the intersection of Hillsboro Road and Old Hillsboro Road. It was seconded by Commissioner Wilson and passed, 4-0.

**Highway Commission District Reports:**

**Commissioner Davis:** Commissioner Davis was unable to attend.

**Commissioner Wilson:** He was not aware of any road issues to report.

**Commissioner Tyson:** He was not aware of any road issues to report.

**Commissioner Coleman:** He was not aware of any road issues to report.

**Highway Superintendent Report:** Superintendent Hood acknowledged the June Highway Department Activity Report and stated that the Highway Department has a busy season ahead. He reported that bush hog crews are working hard to keep up with the rapid growth of vegetation on County rights-of-way. Superintendent Hood also reported that the Highway Department is putting two crosswalks with a light at Grassland Middle School and anticipates completion shortly after school starts.

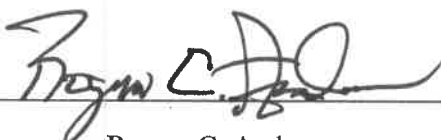
**Highway Chairman Report:** Chairman Anderson reported receiving phone calls regarding the repaving of Sneed Road.

Superintendent Hood stated that Sneed Road is scheduled to be repaved in the fall.

**Legal Issues:** There were no legal issues to address.

The meeting adjourned at approximately 8:55 a.m.

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Rogers C. Anderson  
Chairman and County Mayor